

**Hickory Neck Episcopal Church**  
**Vestry Minutes**  
**March 14, 2006**

**Present:** Fred Boelt (Treasurer/Junior Warden), Michael Delk (Rector), Ann Dieterle (Associate Rector), Sue Dugan (Pastoral Care), De Fehrenbach (Formation), Nancy Geddes (Youth), Lynn Geddy (Parish Life), Connie Kendrick (Worship), Chuck Jundt (Outreach), Katrina Luksovsky (Newcomers), Brian Manning (Buildings and Grounds), Randy Tanner (Senior Warden) and Bill Teale (Outreach). Donna Casanave was not present.

**I. Vestry Check-in:**

Vestry members shared personal news since our last meeting.

**II. Opening Prayer and Meditation:**

Nancy Geddes provided a prayer and meditation.

**III. Approval of the Minutes:**

A motion was made to approve the February vestry minutes, seconded and passed unanimously.

**IV. Parishioner Comments and Initiatives:**

None.

**V. New Chapel Report:**

Fr. Michael reported that the progress on the new chapel is going well. He further stated that there could be a slight delay in completion due to adjustment of lighting fixtures to coincide with the angle of the slope in the ceiling however, any delay expenses would be absorbed by the contractor rather than by us. We are just slightly over budget and 10% of the 1.6 million is in a contingency fund so overall costs could possibly be less. The electrical inspection will take place as soon as light fixtures come in. Due to the fact that there is very little space between ductwork and designated light fixtures; special can lights were ordered. Randy Tanner said that he will contact Aaron Small concerning the light fixtures and Sue Dugan will check on chair delivery. Overall, construction is proceeding in a timely manner.

**VI. Treasurer's Report:**

Fred Boelt reported that our General Fund is approximately \$2000.00 over budget but that the March budget will be fine. He said that our Annual Shrove Tuesday Pancake Supper brought in \$291.00 so we broke even in money spent on the event. We have been able pay construction costs to date out of the building fund because the contractor's billing is behind. As far as budgeted expenses go, we're currently under budget in the amount of \$5800.00. Fred requested that the registrar write Andy Bradshaw a thank you note for services

rendered. A motion was made to approve the March Treasurer's Report, seconded and passed unanimously.

**VII. Junior Warden's Report:**

None

**VIII. Senior Warden's Report:**

Randy Tanner said that he would like for the vestry to gather for a light covered dish supper prior to our next vestry meeting. Fr Michael suggested simple fare in keeping with Lenten tradition. Vestry members agreed, and then comments were made on the recent "Bishop's Days" retreat by those who attended. It was agreed that the event was beneficial and that next year, more vestry members should attend.

**IX. Associate Rector's Report:**

Ann+ reported on Monday and Thursday classes and commented that she is pleased with the number of new members attending. She also said that this year (August 7<sup>th</sup> through the 11<sup>th</sup>) Hickory Neck is hosting Vacation Bible School. Linda Becker and Denise Deal have agreed to co-chair the event in which "Treasure Island" will be the theme.

**X. Parish Phone-A-Thon:**

Vestry members will complete this task on their own time and report results at the April meeting.

**XI. Rector's Report:**

Average Sunday attendance since last vestry meeting ~ 212

Average Sunday attendance in the last period between meetings ~ 197

New members by letter of transfer since last vestry meeting ~ Lou and Joan Sigel

No deaths, marriages, or transfers out of the parish since last vestry meeting.

Burials, since last vestry meeting:

Chuck Delorimier ~ 24<sup>th</sup> February

Cary Massa ~ 4<sup>th</sup> March

Calendar events since last vestry meeting:

- ❖ 2/26 Newcomer's social at Somloi's, 3-5pm
- ❖ 2/28 Shrove Tuesday pancake supper at Toano Women's' Club 6pm
- ❖ 3/1 Ash Wednesday Imposition of Ashes & Holy Eucharist, 7a, 12n, 7p
- ❖ 3/8 Midweek Lenten Evensongs/suppers begin, 6p
- ❖ 3/11 Bishop's Day with vestry at Emmanuel, VA Beach
- ❖ 3/13 Outreach meeting

Upcoming calendar events:

- ❖ 3/19 Recovery Sunday 9a service
- ❖ 3/20 Worship Team meeting, 7p
- ❖ 3/27-3/29 Fr. Delk away, continuing education course
- ❖ 4/9 Palm/Passion Sunday

Fr Michael opened the floor for discussion on the consecration of the new chapel. He stated that there have been unforeseen delays thus we're looking at a date in June for this event. The reception after the consecration was discussed and the vestry concurred that rather than a costly catered affair; it would be far better to serve cookies and punch in order to maintain a spiritual focus rather than social. A more elaborate celebration could be possible but at a later date.

## **XII. Pastoral Care Team Report by Sue Dugan:**

### PASTORAL CARE MINISTRY REPORT March 2006

Purpose: To assist the Rector and Associate Rector in providing the spiritual, emotional and physical needs of Hickory Neck parishioners.

Pastoral Care before Vestry retreat consisted of:

- Prayer List
- Prayer Chain
- Prayers of the People
- E-Pistle
- Emergency Meals
- Lay Eucharistic Ministry
- Transportation

#### Progress since last reporting period:

Prayer list/chain continues to be successful.

Four families were provided with emergency meals.

No requests for Lay Eucharistic visits. Bob Gay is now the leader of the LEM's taking over after Ron Molrine left. I suggested to him that he put a small notice in the Nuggets and the E-pistle.

Transportation was provided to one parishioner.

At the Vestry retreat, it was determined that we need to expand our pastoral care in three new directions not only to better serve our fellow parishioners but to more involve the church parishioners. The following areas were added:

Lay Healing Ministry-a group of trained parishioners who will make hospital visits and home visits to parishioners with chronic needs.

Troops Abroad Program-supplying our soldiers who are in isolated areas

New Moms Ministry-group that will support our new moms/dads with information, meals etc.

Progress since Vestry Retreat:

Lay Healing Ministry:

Cheryl Matthews will be the leader of the Lay Healing Ministry. At this time, I have been gathering all the information I can to help with the training.

I have spoken with Peggy Holmes at the Diocese of Virginia office who gave me the phone numbers of groups/individuals who are familiar with this ministry. She also told me of three churches in Richmond who currently have a lay healing ministry group: All Saints, St. Stephen's and St James.

All Saints: I got a call from Barbara Ward who is a retired Methodist minister and is co-conveyor of the Richmond chapter of the International Order of St. Luke the Physician which is a nondenominational healing group. She gave me information of the meeting at All Saints and the name of a retired Episcopal priest, Rufus Womble, who she says is the guru of the healing ministry.

St. Stephens: Left a message but no response.

St. James: Received a call from a parishioner who said that their healing ministry was inactive.

I contacted the Virginia Institute of Pastoral Care and spoke with the Executive Director, Dr. Vic Malloy, who has given me references/books that the institute uses such as Companions in Hope: The Art of Christian Caring, Listening and Caring Skills in Ministry: A guide for Pastors, Counselors, and Small Groups and he is also gathering more reference materials to pass on to us.

I requested and received information from the Stephen Ministries on their training for lay healing ministers. At this time, we will use this information as reference material.

I have requested information from the BeFriender Ministry, which is also a program that provides leadership training and program for a listening ministry of lay pastoral care.

Troops Abroad Program:

Kyle Luksovsky is the leader of this program. I enrolled Hickory Neck Church with the USPS and received 2 military kits to ship the items we collect overseas.

The policies have changed and you must have an individuals name before shipping anything-no more random shipping allowed to "Soldier". As Kyle is still active duty, he has a list of individuals to support as well as our own Eric Seiler. There will be articles appearing soon in the Nuggets and the E-pistle with instructions for parishioners on what to bring and where to deposit them. We hope to include a list of requested items in the Sunday program, Nuggets and post the list in the parish hall.

**New Moms Ministry:**

Stephanie Delk is helping me organize this ministry. We have gotten together on a few ideas to help our new moms/dads such as a small memento such as a cross/book for the new baby, meals, information on parenting classes, playgroups, etc. and also pooling resources of all the equipment needed for a new baby. My next step is getting the names of all the families with little ones and find a leader who will develop the team.

Fr Michael suggested the possibility of re-vamping the LEM ministry in perhaps forming a cadre of transitional Lay Eucharistic Ministers who would work initially with clergy.

**XIII. New Business:**

None

**XIV. Old Business**

**A. Purchase of Portable Automatic Defibrillation Unit:**

Fr Michael reported that Bert Geddy said that James City County is planning to install these machines in public places. Cost of a PADU is \$2,500.00 per unit. There would also be the cost of staff training and maintenance. It was pointed out that the fire station is less than a mile away from the church. Fred moved that we table discussion while Lynn Geddy said that perhaps Bert could discuss the matter in greater depth with the vestry.

**XV. Other Business:**

A copy of the Sidney King painting of the Historical Chapel is newly installed while the original will hang in the narthex of the new chapel.

**XVI. Concluding Prayer**

The next regular meeting of the vestry will occur on Tuesday, April 11 at 7:00pm preceded by a simple supper at 6:30pm.

Faithfully submitted:  
Phyllis Faas, Registrar

