

**Hickory Neck Episcopal Church**  
**Vestry Minutes**  
**April 20, 2010**

**Present:** The Very Reverend Michael Delk (Rector); Gary Harvey (Senior Warden); Ann Cooper (Junior Warden and Parish Life); Carrol Bailey (Newcomers), Fred Boelt (Treasurer); Melissa Casheros (Communications); Gay Forloine (Pastoral Care); Jean Hancock (Newcomers); Margene Hartsough (Children and Youth); Ed Joyner (Stewardship); Brig Lampert (Children and Youth); Lucy Rothnie (Outreach); and Pam Stromberg (Pastoral Care).

**Absent:** The Reverend Lauren McDonald (Associate Rector), Mary Teale, Register and Michael Smith (Outreach)

**Also Present:** Bill Teale

**Vestry Check-In:** Vestry members shared personal news since the last meeting in March 2010.

**Opening Prayer and Meditation:** The opening prayer and meditation were led by Ann Cooper. Margene Hartsough will lead the devotion at the May meeting.

**Approval of Minutes:** After a motion by Melissa Casheros to approve the minutes and a second by Pam Stromberg the minutes of the March Vestry meeting were approved.

**Parishioners' Comments and Objectives:** Bill Teale gave the following Endowment Board update.

*“Since our last report to you:*

*February 17 - Sent the letter and flyer encouraging parishioners to include HNC in their will or trust.*

*February 22 - Bill Small and Coleman Ragsdale attended the “Planning for Your Nonprofits Future” seminar sponsored by NetworkWilliamsburg.*

*March 7 – Endowment Board Meeting*

- *Bill and Coleman reviewed the NetworkWilliamsburg seminar.*
- *Alyson Ross gave an in-depth overview of the ways people can give to churches.*
- *We discussed funding options for 2010.*

*April 11 – Endowment Board Meeting*

- *Put final touches on our 2010 funding plan.*
- *Reviewed other Planned Giving tools.*

*April 16 – Alyson attended the follow-on NetworkWilliamsburg Seminar.”*

As reviewed in the outline, the members are attending a variety of seminars in order to become better educated and thus able to advise parishioners on options available to them. Board member Alyson Ross has been evaluating ways for parishioners to give to the church. Bill then presented an insert to be put in the May Nuggets encouraging all parishioners to make a gift to the Covenant Fund, becoming a Charter Member of the fund. A Charter Member Certificate would be given to all who make a gift to the fund. All members of the Endowment Board have agreed to become charter members. Ed Joyner recommended that the vision of the Covenant Fund instead of a copy of the certificate be placed on the reverse side of the form to be inserted in the Nuggets. Carrol Bailey asked if the proposal for becoming charter members would be presented in church. Bill replied that it will be presented there. Brig Lampert suggested a presentation method of using a large example of the form to enhance the presentation. Gary Harvey suggested offering a seminar for interested parishioners.

**Treasurer's Report:** Fred Boelt, Treasurer, said that March income was down \$2,200 including pledges down \$2,850, loose plate down \$344 and non-pledge income up \$628. However, income year to date income is still \$10,500 over budget. Happily, March expenses were also down by \$2,300 resulting in year to date expenses down \$2,220. Therefore, our church budget is in the black by \$12,800. Another extra payment of \$2,000 has been made to the principal of the building mortgage resulting in a balance of \$464,647.26 as of March 31, 2010.

The Davenport Fund increased by \$2,115 in the first quarter of the year. The balance on March 31, 2010 was \$54,965.

Gay Forloine moved to approve the report and Melissa Casheros seconded the motion. The treasurer's report was approved.

**Junior Warden's Report:** Ann Cooper reported on the Bishop's Day session on the emerging church. Father Michael added information relative to the topic. His description of the concept was helpful in answering questions that have arisen on the topic. He also recommended books helpful in better understanding the concept.

**Senior Warden's Report:** Gary Harvey, Senior Warden, reported that a dusk to dawn light has been installed outside the Historic Chapel. He said that the humidifier in the new chapel did not work well during the very cold winter we experienced this year, and he is looking for a better system. He is going to paint the front porch of the Wilkinson Center but plans to leave the steps natural. The termite inspection for the church revealed no problems. The window in the new chapel has been repaired.

**Associate Rector's Report:** The Reverend Lauren McDonald submitted the following

report:

*“I’m sorry that I won’t be with you on Tuesday night, but I’m taking a couple of days to go to the mountains for some much needed rest. I will return to the office on April 22.*

### **Christian Formation**

**Children:** *Sunday School took a break for Palm Sunday and Easter but has resumed and is going strong. We continue to work to get the Safe Church training for all teachers and nursery care workers.*

**Youth:** *On the evening of Palm Sunday the youth decorated 30 boxes to hold the food that was collected for Easter meals for Grove residents. They also made Easter cards for each family and packed the boxes. The Dutros supervised and Mark Kintner delivered the food. Youth Group has a full month ahead. On May 2, we will be taking them to Camp Chanco to participate in the Ropes Course. On May 16 they will hold a car wash to raise money for Relay for Life.*

**Adults:** *The Women’s Spirituality Group continues to go well.*

### **Newcomers**

*Michael and I have spent several mornings visiting homes in Michelle’s Point, distributing brochures and welcoming people to the neighborhood. We will continue this evangelism effort with the White Hall neighborhood next.*

### **Outreach**

*March was a great month for Outreach. In addition to our From His Hands feeding and participating in the Stop Hunger Now meal packaging project at Williamsburg United Methodist Church, we collected enough food to provide Easter dinners for 30 families in the Grove area. AND we had a full collection for FISH. David Hartsough is now our representative to the ad hoc committee working on Homelessness. Gerry Hassig is representing us at the Salvation Army volunteer appreciation event. John Rothnie has been trained to drive the canteen truck for From His Hands so we now have a back-up driver.*

*On April 13 we had an Outreach Celebration with 24 people in attendance. We had time for refreshments and fellowship, an overview of outreach this year, and witness talks from Jan Brown and Laurie Brown who spoke eloquently about their ministries.*

### **Pastoral Care**

*Our Pastoral Care ministries are going strong. Our Eucharistic Visitors are on overdrive making sure those who can’t be with us on Sunday morning receive Communion. Betty just trained two new EVs, so this ministry has a great complement of*

*people working in it. We continue to receive notes from people who are blessed by their prayer shawls. The Health Team Ministry is overseeing the CPR/AED training. The first training session was held on April 10.”*

**Rector's Report:** Fr. Michael submitted the following report:

*“Since our last meeting:*

- 1. On Wednesday, March 10<sup>th</sup>, I met with The Rev. Jay Magness, Canon for Mission and Administration, at Talbot Hall, to discuss my participation on a diocesan congregational growth, development, and planning team.*
- 2. On Wednesday, March 10<sup>th</sup>, I met with Bill Teale to review staff job descriptions and discuss the reconfiguration of the Personnel Committee.*
- 3. Ed and I completed liturgical preparations for Holy Week and Easter.*
- 4. We held, at long last, the Friday night component of our twice canceled Vestry retreat on March 12<sup>th</sup> at Fred Boelt’s home.*
- 5. On Saturday, March 13<sup>th</sup>, I taught a two-hour course on Pastoral Presence in the Midst of Death and Dying for the Diocesan School for Ministry.*
- 6. Lauren and I visited 37 households in the new neighborhoods to our northwest.*
- 7. On Wednesday, March 17<sup>th</sup>, I attended the Jamestown Convocation Clericus at St. Martin’s, Williamsburg.*
- 8. On Saturday, March 20<sup>th</sup>, I attended the Spring Grounds Clean-Up.*
- 9. On Sunday, March 21<sup>st</sup>, I preached Vespers at Patriot’s Colony.*
- 10. On Wednesday, March 24<sup>th</sup>, I interred a portion of Shirley Henderson ashes.*
- 11. On Thursday, March 25<sup>th</sup>, Lauren and I met with Bob Gay to plan his Ordination to the Sacred Order of Deacons.*
- 12. On Thursday, March 25<sup>th</sup>, we held my annual Mutual Ministry Review with the Personnel Committee at Fred Boelt’s home.*
- 13. On Saturday, March 27<sup>th</sup>, I presided over the Altar Guild meeting.*

14. *On Wednesday, March 31<sup>st</sup>, I attended a Eucharist at St. Stephen's, Newport News, for the Renewal of Ordination Vows and Blessing of the Oils of Unction and Chrism with Bishop Hollerith.*
15. *I prepared and delivered 5 sermons (3/21, 3/28. 4/1, 4/3, and 4/18).*
16. *Holy Week and Easter.*
17. *On Friday, April 16<sup>th</sup>, I met with the Wardens.*
18. *On Saturday, April 17<sup>th</sup>, I attended and presided over our renewed Men's Breakfast.*
19. *On Monday, April 19<sup>th</sup>, I completed our course on The Gospel of John.*
20. *I completed the liturgical plan for August – December 2010.*
21. *I prepared the liturgy for the May 1<sup>st</sup> meeting of the diocesan ECW, to be held at Hickory Neck.*
22. *I spent pastoral time with 30 people in hospital, at my office, in their homes, at neutral public sites, and in prison.*
23. *I met with one prospective new member family, and attempted to set up visits with three others without success due to their schedules, though all three seem eager to meet once their calendars clear.*
24. *I wrote two articles for the April edition of the Nuggets, and three for the May edition.*
25. *There were no burials, marriages, baptisms, or transfers out of or into the parish.*

### *Future Events*

1. *On Friday, April 23<sup>rd</sup>, Hickory Neck will host an evening of fellowship and entertainment to raise funds for the Honduras mission trip.*
2. *On Saturday, April 24<sup>th</sup>, God willing, Bishop Hollerith will ordain Bob Gay to the Sacred Order of Deacons, at 11am in the New Chapel, with a reception to follow.*

3. *On Sunday, April 25<sup>th</sup>, Bob Gay will preach at all three Eucharist, which will be his final Sunday at Hickory Neck before assuming his duties at St. John's, Hampton.*
4. *On Saturday, May 1<sup>st</sup>, Hickory Neck will host the annual meeting of the diocesan ECW.*
5. *On Sunday, May 2<sup>nd</sup>, the youth will go to our diocesan camp and conference center, Chanco on the James, in Surry, to do a ropes course.*
6. *On Tuesday, May 4<sup>th</sup>, I will attend the diocesan spring clergy day with the Bishop at Chanco.*
7. *On Tuesday, May 4<sup>th</sup>, I will meet with the Wardens.*
8. *On Thursday, May 13<sup>th</sup>, at 7pm, we will celebrate Ascension Day in the Historic Chapel with Holy Eucharist.*
9. *On Saturday, May 15<sup>th</sup>, the Men's Breakfast will convene again.*
10. *On Saturday, May 15<sup>th</sup>, Hickory Neck will host the leadership retreat of Our Saviour's Lutheran Church in Norge.*
11. *On Sunday, May 16<sup>th</sup>, our youth will hold a car wash to benefit Relay for Life."*

Fr. Michael added that the youth are planning a number of activities in May and the Men's Breakfast on April 17 featured a moving presentation by a fire fighter who went to Haiti. He mentioned the upcoming week-end events – the Honduras fund raiser and Bob Gay's ordination. The church is providing \$200 for Eve Butler-Gee's educational use. The remainder of the money that parishioners have donated for Haitian relief (approximately \$3500) will be sent to Haiti in the near future.

### **Ministry Reports**

Since Gary Harvey had reported on Buildings and Grounds in his Warden's report, no information was added for the ministry report.

### **Additional comments by Fr. Michael**

The offering on April 24 at Bob Gay's ordination will be used to establish a fund for emergency pastoral needs in the community of Hampton. The fund will be administered by Bob in his diaconal role at St. John's Episcopal Church. Seven members from St. John's will attend his ordination. Father Michael will deliver the sermon, his first for an ordination.

Next week the Personnel Committee will convene to undertake a study of Hickory Neck as it continues to transition from a pastoral to a program size parish.

Fr. Michael is going to get some medical attention for his back ailment.

Fr. Michael responded to Gay Forloine's observation regarding last Sunday's Gospel reading.

**New Business:**     None

**Old Business:**

Ann Cooper reminded the Vestry that there will be a lunch after Bob Gay's ordination on April 24.

**Adjournment:** The next meeting of the Vestry will be on May 11 at 7 pm in the Wilkinson Center.

Respectfully submitted,

Ann Cooper  
Acting Register for April 20, 2010 Vestry Meeting